

SCHEDULE OF FEES & CHARGES

We do not impose fees/charges in all cases but where we do, those fees/charges fall within the following range.

FEES / CHARGES	Private Motor & Van	Household	All other Policies
Set-up	€50 max	€50 max	25% of premium max
Renewal	€50 max	€50 max	25% of premium max
Cancellation	€50 max	€50 max	€50 max
Enforced Cancellation	€50 max	€50 max	€50 max
Permanent Policy Amendment	€50 max	€50 max	€50 max
Temporary Vehicle Substitution	€40 max	N/A	€40 max
Temporary Additional Driver/Vehicle	€40 max	N/A	€40 max
Proof of driving	€30 max	N/A	€30 max
Letter of a Indemnity (N/A/ for Van insurance)	€50 max	€50 max	€50 max
Duplicate Documentation	€20 max	€20 max	€20 max
Arrears	€15 max	€15 max	€15 max
Direct Debit Defaults	€20 max	€20 max	€20 max
Cheques returned by bank	€40 max	€40 max	€40 max
Policy Suspension	€40 max	€40 max	€40 max
Swift Post	€10 max	€10 max	€10 max
Return Premium / Rebates *	€30 max	€30 max	€30 max
Other alternations	€50 max	€50 max	€50 max
Requested attendance at Safety Audits, Property & Liability surveys	€100 p/h	€100 p/h	€100 p/h
Claims Handling Assistance	Bespoke	Bespoke	Bespoke
Checking Sub-Contractors Insurances	N/A	€50 per contractor	€50 per contractor
Payments by Debit Card	Nil	Nil	Nil
Payments by Credit Card	All policy types - 3% per transaction		

* This fee will not be charged without the customers prior written agreement